



Day of Caring Request

A Day of Caring project is a unique opportunity for workplace donors to see first-hand the difference their United Way contribution makes in our community. Participants are more likely to give or grow an existing gift as a result of volunteer service.

United Way partner agencies and our Volunteer Office work together to identify meaningful agency volunteer needs. The Volunteer Office then coordinates a match between the United Way partner agency need and the workplace volunteer team desired project experience. *United Way will make every attempt, but cannot guarantee specific agencies or projects.* Please submit one form for each Day of Caring Project request **TWO MONTHS** prior to desired volunteer project.

To schedule a Day of Caring, please fax this form to 886-216-3093 or contact your United Way staff partner. *If you need to cancel or reschedule your project please call 214.978.0045.*

Contact Information

| | |
|----------------------|----------------|
| COMPANY/ORGANIZATION | CONTACT NAME |
| PHONE | MOBILE PHONE |
| STREET | CITY/STATE/ZIP |
| E-MAIL | FAX |

| | |
|---|--------------------------------|
| EVENT DATE | ESTIMATED NUMBER OF VOLUNTEERS |
| EVENT TIME <input type="checkbox"/> MORNING <input type="checkbox"/> AFTERNOON <input type="checkbox"/> EVENING | LENGTH OF PROJECT |
| PREFERRED PROJECT TYPE (BEAUTIFICATION, DIRECT CLIENT CONTACT, ETC) | |
| PREFERRED AGENCY (WE CANNOT GUARANTEE A SPECIFIC AGENCY) | |
| Preferred geographic location <input type="radio"/> Central Dallas <input type="radio"/> North Dallas <input type="radio"/> Plano/McKinney <input type="radio"/> Irving <input type="radio"/> East Dallas <input type="radio"/> _____ | |

Are you planning to take photographs? (if yes, we will need to advise the agency) Yes No

Will you need meeting space? Yes No If yes, how long will the space be needed?

Will you need a place to eat or refrigerator? Yes No

Can you provide any materials for the project or financial assistance? Yes No

If yes, please describe: _____

Additional information _____

Cell phone number day of the event: _____



United Way of Metropolitan Dallas
Serving Dallas, Collin, Rockwall and
Southern Denton Counties
214.978.0000

www.unitedwaydallas.org

